



# ADELAIDE

# MERIDIEN

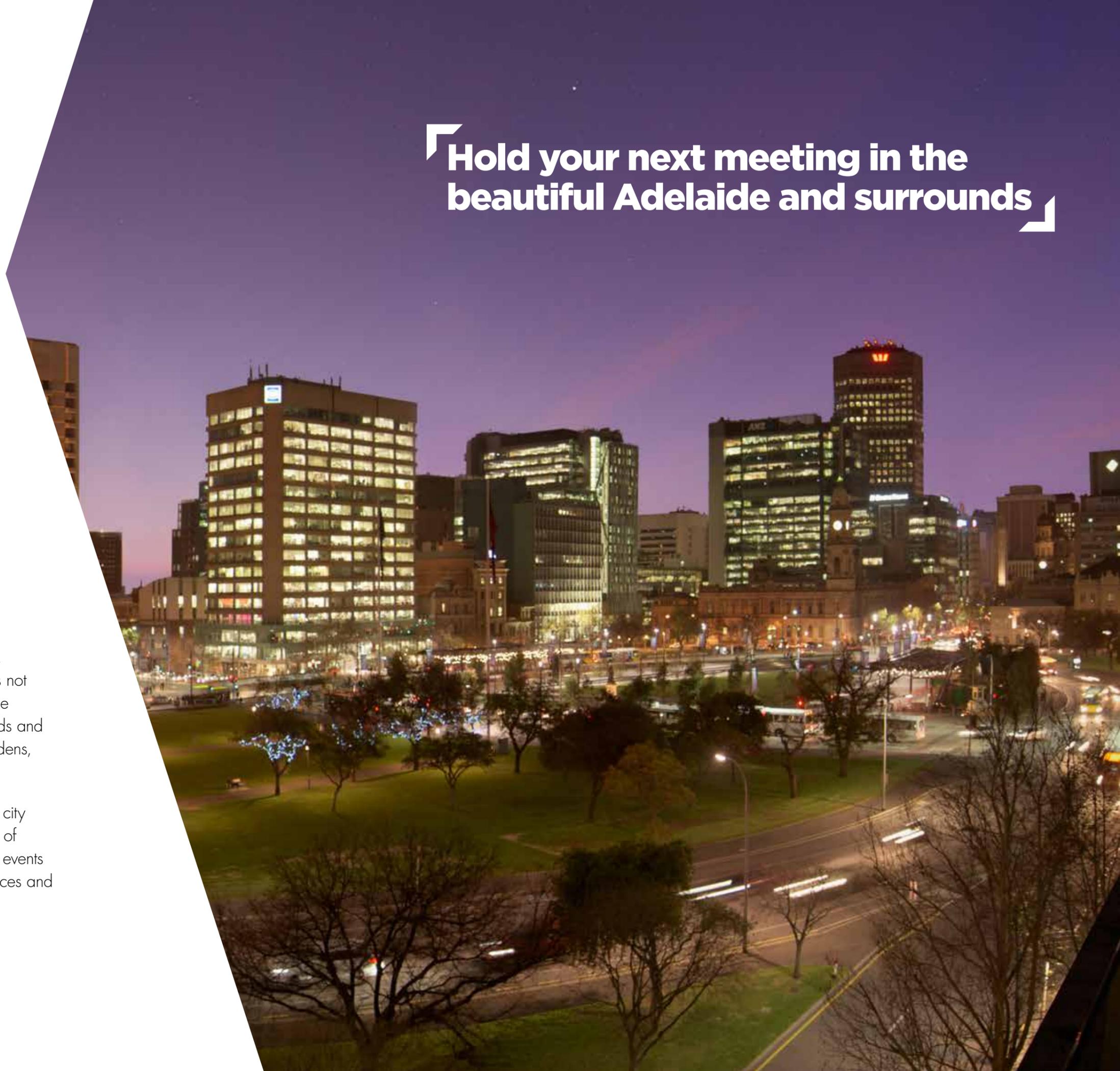
Conferences & Events 2017/18

Hold your next meeting in the beautiful Adelaide and surrounds

## Adelaide

Crammed with great things to see, taste and do, Adelaide will delight, feed and entertain you. It's not only the gateway to some of Australia's best wine country, the city centre is surrounded by parklands and is a blend of historic buildings, wide streets, gardens, cafés and restaurants.

From cultural attractions to the coast, explore the city and all of its vibrancy. Adelaide offers an array of things to see and do, including local attractions, events and festivals, nightlife, restaurants, business, services and transport.



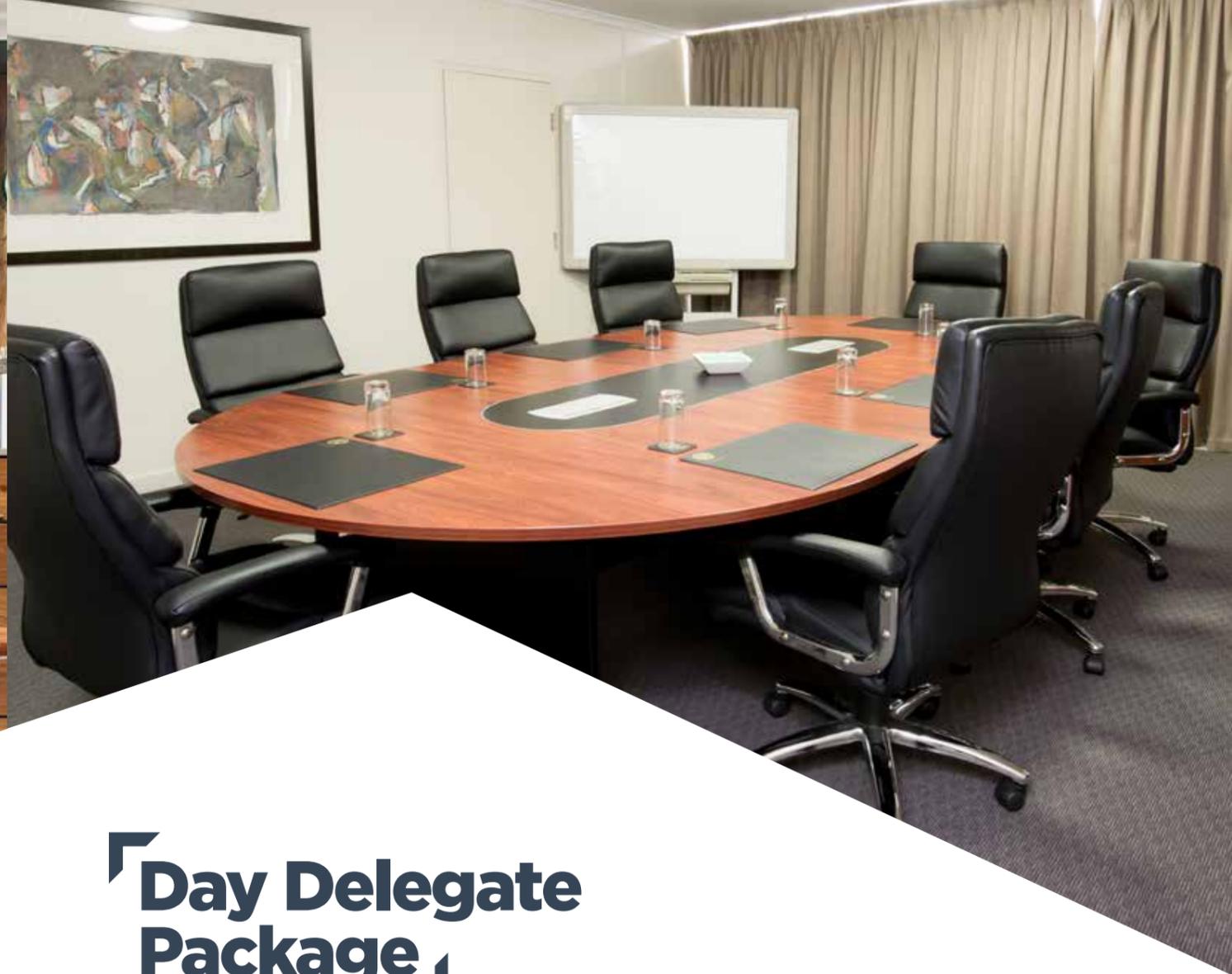


## Build Your Adelaide Itinerary

Our Business Development Manager is on hand to ensure your event is a memorable one. Allow us to assist in building your Adelaide itinerary. Whether it be a day tour through the Barossa Valley wine region or a visit to the Adelaide Zoo for your delegates, we can cater for you.

- Visit world-renowned cellar doors
- Play a round of golf
- Indulge in a degustation dinner
- Climb Adelaide Oval
- Wander inside historic landmarks, museums and churches
- Experience the taste of South Australia at the Adelaide Central Markets

To build your Adelaide itinerary, please speak with our Business Development Manager.



## Adelaide Meridien

The Adelaide Meridien Hotel and Apartments is located on Melbourne Street in North Adelaide, a short drive to the CBD with easy access to the north and east side of Adelaide.

For seminars, board meetings, workshops and staff training, the Adelaide Meridien offers a central location with complimentary onsite car parking (subject to availability). It is the perfect location away from the hustle and bustle of the city to host your next business event.

## Day Delegate Package

Prices per person. Minimum 10 guests.

### Full day package **\$45.00**

- Full day conference room hire
- Conference pens, pads and mints
- Arrival tea and coffee
- Morning and afternoon tea
- Gourmet lunch platters
- Complimentary WiFi
- Screen and whiteboard
- Registration and facilitators table
- Lectern and microphone
- Complimentary onsite car parking
- 10% off daily accommodation rate for delegates

### Half day package **\$39.00**

- Half day conference room hire
- All of the above inclusions with your choice of either morning tea or afternoon tea



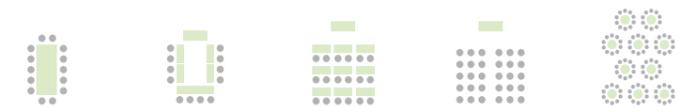
## Audio Visual Equipment

Our versatile conference facilities are equipped with audio visual, registration and facilitators tables, lectern, microphones, conference pads, pens, mints, water and complimentary WiFi for all delegates.

- Whiteboard
- Flip chart
- Microphone and audio speakers
- Data screen
- Data projector \$60.00 per day
- Lectern
- Registration and facilitators table
- Complimentary WiFi for all delegates

## Room Configurations

Be it a small meeting of 10 or a conference of 140 delegates, the Adelaide Meridien has the ideal event space to meet your requirements. We can accommodate for up to 140 delegates onsite and we have a close working partnership with other nearby Adelaide accommodation providers, ideal for larger corporate events that require additional rooms off-site.



Conference Room	Size m <sup>2</sup>	Board Room	U-Shaped	Classroom	Theatre/ Cocktail	Banquet	Room Hire
Meridien 1	47	16	12	16	20	20	\$180
Meridien 2	68	20	20	20	40	40	\$230
Meridien 1+2	115	40	38	40	80	70	\$320
Melbourne 1	68	20	16	16	30	30	\$220
Melbourne 2	89.5	30	26	30	60	50	\$280
Melbourne 1+2	157	72	50	60	140	100	\$440
Boardroom	42	14					\$280



## Breakfast Menu

Prices per person. Served with filtered coffee, a selection of teas and juice.

- |   |                |
|---|----------------|
| <b>Express buffet</b>   | <b>\$18.00</b> |
| A light continental buffet of cereals, danishes, a fresh fruit platter and toast served in baskets with condiments.   |                |
| <b>Plated breakfast</b>   | <b>\$22.00</b> |
| Served individually to your conference room, includes scrambled fresh farm eggs, bacon, golden hash browns and roasted tomato. Toast served in baskets with condiments. |                |

For more information about menu selections, please speak with our Business Development Manager.



## Morning Tea & Afternoon Tea

Prices per person.

- |  |                |
|--|----------------|
| <b>Arrival tea and coffee</b>  | <b>\$4.00</b>  |
| Filtered coffee and a selection of teas served on arrival or at one designated break time.   |                |
| <b>Half day</b>  | <b>\$8.50</b>  |
| Filtered coffee and a selection of teas served with a baked morsel to your conference room at your designated morning or afternoon break time.                                 |                |
| <b>Full day</b>  | <b>\$17.50</b> |
| Filtered coffee and a selection of teas served on arrival and during your designated break times, with your choice of sweet or savoury selection at morning and afternoon tea. |                |

For more information about menu selections, please speak with our Business Development Manager.



## Morning Tea & Afternoon Tea Menu

A choice of one sweet or one savoury selection with your full day morning tea and afternoon tea package.

- Savoury or sweet scones
- Danishes
- Biscuits
- Lamingtons
- Savoury or sweet muffins
- Mini croissants topped with ham and cheese
- Mini croissants topped with jam and cream
- Crudité and dip platter
- Selection of slices

Why not add a little something extra to your morning or afternoon tea?

Prices per person.

Add a bowl of fresh fruit	\$3.00
Add a cheese platter	\$7.50

For more information about menu selections, please speak with our Business Development Manager.



## Conference Lunch Menu

Prices per person. Served with a freshly cut fruit platter.

<b>Sliced lunch</b>	<b>\$15.00</b>	An assortment of gourmet meat and salad baguettes, wraps and sandwiches (including vegetarian options).
<b>Grazing platter</b>	<b>\$18.00</b>	A selection of dips and cheeses, served with cured meats, seasonal fruit, pretzels and crackers.
<b>Angus &amp; Co. lunch</b>	<b>\$19.00</b>	Assorted sliders, chicken wings and mini hot dogs, served with a garden salad and side of mac 'n' cheese.
<b>Pubstyle</b>	<b>\$21.00</b>	Options for express lunches include a roasted pumpkin salad, chicken or beef schnitzel, 250g rump steak, pulled pork burger, margarita 9" pizza or fish and chips.
<b>BBQ lunch</b>	<b>\$22.00</b>	An assortment of beef skewers, Southern fried chicken skewers, flame grilled meatballs and chipolata sausages, served with a garden salad, baby baked potatoes and bread rolls.

For more information about menu selections, please speak with our Business Development Manager.



## Function Dinner Menu

Prices per person. Minimum 20 guests. Set menus are served with dinner rolls. Filtered coffee and a selection of teas will be served following your meal.

**2 Courses**                    **\$34.00**  
 Soup / Main or Main / Dessert

**3 Courses**                    **\$39.00**  
 Soup / Main / Dessert

**3 Courses**                    **\$42.00**  
 Entrée / Main / Dessert

Add additional entrée choice                    **extra \$3.00**  
 Add additional main choice                    **extra \$6.00**  
 Add additional dessert choice                    **extra \$3.00**

For more information about menu selections, please speak with our Business Development Manager.

## Beverage Packages

Prices per person.

### Standard Beverage Package

**2 hour**                    **\$26.00**  
**3 hour**                    **\$31.00**  
**4 hour**                    **\$35.00**  
**5 hour**                    **\$39.00**

House sparkling wine  
 House sauvignon blanc  
 House merlot  
 House shiraz  
 Mid and heavy tap beer  
 Soft drink and juice

### Charged on Consumption

Allows you the freedom to advise us which beverage you would like to provide for your guests and the budget on which you would like to spend.

Additional premium beverage packages are available upon request. No BYO permitted. Beverage packages are charged at the same number of guests as the menu package.



## Accommodation

The Adelaide Meridien offers 94 hotel rooms and apartments. All hotel accommodation features ensuite bathrooms with plush bathrobes, flat screen TVs, complimentary WiFi, a fully stocked mini bar and many boast additional features such as separate rooms, kitchenettes and private balconies.

### Features

The Adelaide Meridien offers onsite facilities including:

- Angus & Co. Bar and Grill
- Outdoor swimming pool
- Onsite hot yoga classes

### Arrival/Departure

- Check in 2.00pm
- Check out 10.00am
- We are happy to allow check in prior to 2.00pm if rooms are available. Luggage storage is also available.
- All delegates receive discounted accommodation rates.

Please confirm accommodation prices with the Business Development Manager for your event.



# General Information

## Confirming Your Event

Our Business Development Manager would love to assist you further by discussing your options and putting forward a personalised quotation based on your requirements. Please contact our Business Development Manager on (08) 8267 3033 or email [sales@adelaidemeridien.com.au](mailto:sales@adelaidemeridien.com.au). An initial, non-refundable deposit will be required to secure your booking. A deposit schedule will be put together for payments leading up to your event. The final balance must be settled 7 days prior to your event. Cancellation fees are applicable as per your contract.

## Menu Selection

The final food and beverage selection must be given to the hotel no later than 14 days prior to your event. Changes thereafter cannot be guaranteed. Please note all menus and beverage packages are subject to change.

## Security

For your safety, we reserve the right to inspect and control events held within the hotel. This includes managing the noise volume for the consideration of others.

## Special Dietary Requirements

Please advise of dietary requirements 14 days prior to your event.

## Event And Service Surcharges

A 10% Public Holiday pricing surcharge applies. Please speak with our Business Development Manager if your event falls on a Public Holiday. All prices are correct at the time/date of publication. A merchant service fee of 1.5% applies for American Express and Diners Club credit cards. You are welcome to change your preferred method of payment to cash, VISA, Mastercard or EFTPOS as these methods do not incur a fee.

We look forward to hosting your event!



ADELAIDE  
*meridien*  
HOTEL & APARTMENTS

21-39 Melbourne Street, North Adelaide SA 5006

(08) 8267 3033

[www.adelaidemeridien.com.au](http://www.adelaidemeridien.com.au)

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